Authorization for Release of Financial Information

In accordance with the federal Family Educational Rights and Privacy Act of 1994, all information regarding a student’s financial information is considered private between the student and the college. A written release is required before discussing this information with a third party.

Even parents or guardians cannot obtain information about your financial situation from the college, because college officials cannot legally release such information.

You may wish to waive this protection and permit release of some types of financial information to certain people. Other offices on campus may also require a separate release form.

Please complete this form in ink and print legibly:

__________________________________________________________________
Student Name
__________________________________________________________________
Student ID
__________________________________________________________________
AIC Email
__________________________________________________________________
Best Phone #

Persons to whom information may be released:

Print Name and Relationship: ____________________________________________

Print Name and Relationship: ____________________________________________

I hereby authorize American International College to release any financial information contained in my student account records, both printed and electronic to the designated persons listed above. This authorization expires when I notify you otherwise in writing, when I leave the college, or when I submit a new authorization form.

__________________________________________________________________
Student’s Signature
__________________________________________________________________
Date:

PLEASE RETURN THIS FORM TO:
Student Accounts Office, American International College, 1000 State Street, Springfield, MA 01109.

If you want to change or revoke this authorization at any time, you must advise the Student Accounts Office in writing. Thank You.